

# Conway Township Planning Commission Meeting Minutes

March 9, 2020

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
<b>Attendees</b>	<ul style="list-style-type: none"> <li>• Public: One attendee.</li> <li>• Township Board Members: Larry Parsons, Trustee present</li> <li>• Planning Commission Members present: George Pushies, Londa Horton, Mike Stock, Caleb Jenkins, Keith Wasilenski, Chuck Skwirsk</li> <li>• Planning Commission Members absent: -0-</li> <li>• Zoning Administrator: Todd Thomas, present</li> <li>• Township Attorney: Abby Cooper, present</li> <li>• Township Planner: Chris Adkins, present</li> </ul>	
<b>Call to Order and Pledge to Flag</b>	<p>Chairperson Mike Stock called the Conway Township Planning Commission meeting to order at 7:00pm and led in the Pledge of Allegiance. He called roll call. All present.</p> <p>The next meeting is April 13, 2020 at 7pm.</p>	
<b>Minutes from last meeting</b>	<p>Larry Parsons moved to approve tonight’s agenda. Second Caleb Jenkins. All in favor. Motion passed.</p> <p>George Pushies moved to approve the minutes of the February 10, 2020 meeting. Second by Larry Parsons. All in favor. Motion passed.</p>	
<b>Communications</b>	<ul style="list-style-type: none"> <li>• Locke Township reviewing/amending Master Plan</li> <li>• Londa Horton brought up a bill before the House to store construction docs in electronic or digital format to save space, time and money</li> <li>• Cleaning of election polling sites from the CDC website lists coronavirus fighting products, mentioned Londa Horton</li> </ul>	
<b>Call to the Public</b>	-0-	
<b>Old Business</b>	<ul style="list-style-type: none"> <li>• Review zoning revisions provided by Abby Cooper.               <ol style="list-style-type: none"> <li>1. List of proposed ZO amendments – no changes to the table, added acronyms spelled out. Moved to ‘tentatively approved’ by the Planning Commission.</li> <li>2. Sign standards – from last meeting minutes</li> <li>3. Event barn vs. commercial building – added paved, solid surface road, for item Q add; annual review, hours of operation, seasonal or year-round, bathrooms, music, rustic or similar style, exterior aesthetics. – annual review already provided for in article 13.06D, but put within the document also.</li> <li>4. Airport Zoning – Abby Cooper added content Dennis Bowdoin requested. The height restriction in Zone 5 is 18 inches (not feet) above the surface of the runway and the</li> </ol> </li> </ul>	<p><b>Chris Adkins to draft event barn ordinance adding items mentioned.</b></p>



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<b>New Business</b>	<ul style="list-style-type: none"> <li>• Discuss revision to Planning Commission Bylaws regarding administering of meeting agendas, sections 12 and 13.                             <ul style="list-style-type: none"> <li>○ Bylaws #12 needs update – Digital copy provided and/or posted on website or receive a hard copy at the township hall.</li> <li>○ Discussion over Clerk archiving records and where they are kept.</li> <li>○ The <b>deadline for submission for agenda items</b> to the Planning Commission Chair and Secretary is <b>Tuesday at noon the week prior to meeting.</b></li> </ul> </li> </ul>	<p><b>Larry Parsons to approach Clerk over where PC minutes are archived.</b></p> <p><b>Abby Cooper to make changes to Bylaws.</b></p>
<b>Zoning Administrator Report</b>	<ul style="list-style-type: none"> <li>• Update from Zoning Administrator, Todd Thomas. There was one land division application for Kato Trust at 8333 Morhle Rd. for dividing one parcel into three. Approved February 5, 2020,</li> </ul>	
<b>Update from the Board and Land Division Committee</b>	<ul style="list-style-type: none"> <li>• Larry Parsons gave an update from the Township Board.</li> <li>• Update from the Land Division Committee given by George Pushies.</li> </ul>	
<b>Call to public</b>	<p>A resident commented that Nicholson Road put on road dressing and there is an awful soft spot.</p>	
<b>General Discussion</b>	<p>George Pushies asked Chris Adkin to look at Section 6.06 section N with regards to dwellings.</p>	<p><b>Chris Adkins to look at dwelling in section 6.06 and N.</b></p>
<b>Adjournment</b>	<p>George Pushies made a motion to adjourn at 8:44pm, second by Caleb Jenkins. All in favor. Motion passed.</p>	