

Conway Township Planning Commission Meeting Minutes

February 10, 2020

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
Attendees	<ul style="list-style-type: none"> • Public: Seven attendees. • Township Board Members: Larry Parsons, Trustee present • Planning Commission Members present: George Pushies, Londa Horton, Mike Stock, Caleb Jenkins • Planning Commission Members absent: Keith Wasilenski, Chuck Skwirsk • Zoning Administrator: Todd Thomas, present • Township Attorney: Abby Cooper, present • Township Planner: Chris Adkins, present 	
Call to Order and Pledge to Flag	<p>Chairperson Mike Stock called the Conway Township Planning Commission meeting to order at 7:00pm and led in the Pledge of Allegiance. He called roll call. Two absent.</p> <p>The next meeting is March 9, 2020 at 7pm.</p>	
Minutes from last meeting	<p>Larry Parsons moved to approve the amended agenda, second by George Pushies. All in favor. Motion passed.</p> <p>Caleb Jenkins moved to approve the minutes of the January 13, 2020 meeting. Second by Larry Parsons. All in favor. Motion passed.</p>	
Communications	<p>Caleb Jenkins anticipated having dates for his leave during two meetings for the Planning Commission for intake to the Air Force for officer training. The Open Meetings Act allows for remote participation for the military according to Abbey Cooper.</p>	
Call to the Public	<p>Asa Kreeger addressed site plan concerns for the Conway Land Company, LLC for property ID#4701-34-200-006, SPR#01-018 regarding the Kreeger Country Market.</p> <ul style="list-style-type: none"> • Will complete shrub plantings after winter • He cut out 15 feet on the edge of the drive. Bumper blocks will be broken off during snow plowing. Removal of asphalt makes it hard for snow plowing. • Todd Thomas indicated he needs to fill out a new site plan and show changes he wants to make regarding; no bumper blocks, and asphalt removal east of parking area. • Chris Adkins suggests making an amendment to the site plan. Have applicant initial and date the approved site plan. We could designate parking spaces for owners. A sign would be preferable. • Applicant to write amended document to Todd Thomas. Motion will be handled at the next meeting. 	

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Old Business	<ul style="list-style-type: none"> • Review zoning revisions provided by Abby Cooper. <ol style="list-style-type: none"> 1. Sign standards – new article 17.07. Chris to define FS and spell out all acronyms. Move forward with additions for this subject. 2. Event barns – comment to add paved, solid surface road on item d. This will be an additional section 13.10 under special use. Table this so we have more time to digest Chris Adkins proposal. Dennis Bowdoin recommended to add a conditional annual review. 3. Accessory Structures section 6.06 – suggestion to not count attached garage as an accessory structure. Chris Adkins to draft up his recommendation on this subject. 4. Outdoor furnaces – Abby Cooper drafted a new section 6.27. • Review Maple Grove Airport Approach Revisions provided by Dennis Bowdoin <ol style="list-style-type: none"> 1. Abby Cooper commented 6.23.d6 contains the approved approach. Remove the actual approach and just reference it in case it gets changed. Take out the maps. Dennis commented that the State wants to have the maps included. Add Zone 5. 	<p>Chris Adkins to check Livingston County Road Commission standards for clear vision for signs.</p> <p>Chris Adkins to clean up language for a draft of 6.06. Tie A, E and I together.</p> <p>Abby Cooper to put ZO and maps in revisions as indicated and Mike to sign with ZA.</p>
New Business	<ul style="list-style-type: none"> • Londa Horton addressed MTA topics: <ul style="list-style-type: none"> ○ What are the top township current issues? Comments included: solar, accessory buildings, broadband ○ Include on website: <ul style="list-style-type: none"> ▪ Community Rec plan – Londa to put on website ▪ Zoning Map – on website now ▪ Bylaws – on website now ▪ Zoning Board of Appeals must keep minutes and rules of procedure. Abby Cooper to forward to clerk to post on website. • Upload latest revisions of ZO on website. Put whole document on the website. Separate sections are separate files so they can be switched out in our ZO books. 2019 amendments to (articles 14, 13, 16, 3, 6) need to be uploaded now to website. • Mike Stock commented on need for packets for Planning Commissioners. Have Diana prepare the packets in advance of our monthly meetings. 	<p>Londa Horton to put Community Rec Plan on website.</p> <p>Abby Cooper to send Zoning Board of Appeals rules of procedure and meeting minutes to township clerk to post on website.</p> <p>Abby to forward 2019 ZO amendments to the Clerk to post on the website. Clerk to provide copies to Planning Commissioners to change out revised ZO in their books (14, 13, 16, 3, 6).</p>

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Zoning Administrator Report	<ul style="list-style-type: none">Update from Zoning Administrator, Todd Thomas. Two land use permits were issued for the month of January. One was for a roof mounted solar system for Everly at 11300 Brimley, LUP #001-020, and one new home attached garage for Huhn at 11863 Maplefield, LUP #002-020.	
Update from the Board and Land Division Committee	<ul style="list-style-type: none">Larry Parsons gave an update from the Township Board.Update from the Land Division Committee given by George Pushies. One land division with three splits were issued.	
Call to public	<ul style="list-style-type: none">Question regarding number of vehicles one can have in their yard.What is the contamination of Sober and Fowlerville Roads? No one seems to know. The county checks his well 45 feet down on Sober Road. It's affecting his land sale. There used to be a gas station on Sober Road. We advised the resident contact Eagle formerly DEQ at 800.292.4706.	
General Discussion	-0-	
Adjournment	George Pushies made a motion to adjourn at 9:10pm, second by Caleb Jenkins. All in favor. Motion passed.	